

Student Affairs Office
Tung Wah College Global Student Ambassador (TWCGSA) - Global Engagement Award
Application Form

Section A: Particulars of Applicant

Name
(Mr/Miss/Ms*): _____ (_____) Student No.: _____
English Name in BLOCK letters Chinese Name

Programme of Study: _____ (Major: _____) Year of Study: _____

Telephone No.: (Mobile) _____ (Home) _____

Email Address (non-TWC account): _____

**Delete as appropriate*

Section B: Details of the Student's Participation in TWCGSA

	Date of the Activity (DD/MM/YYYY)	Name of the Activity	Category of the Activity*	Points earned
1			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90
2			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90
3			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90
4			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90
5			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90
6			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90

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7			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90
8			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90
9			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90
10			<input type="checkbox"/> Training Programme <input type="checkbox"/> Ambassadorship Service Hours (Organiser) <input type="checkbox"/> Ambassadorship Service Hours (Participant) <input type="checkbox"/> Mass Event (Organising Committee) <input type="checkbox"/> Leadership Training Camp	<input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 30 <input type="checkbox"/> 80 <input type="checkbox"/> 90

*Please “√” as appropriate

Section C: Details of the Outbound Programme				
Name of Programme:				
Name of Organiser (if applicable):				
Category#:	<input type="checkbox"/> Recommended by the Student Affairs Office (SAO)		<input type="checkbox"/> Self-initiated	
Nature#:	<input type="checkbox"/> Study tour <input type="checkbox"/> Short-term exchange programme <input type="checkbox"/> Conference attendance <input type="checkbox"/> Others, please specify: _____			
Date of Programme (DD/MM/YY)	From ___ / ___ / ___	To ___ / ___ / ___	Destination (Country/Region/City):	_____
Aims/Objectives:				
Itineraries:				

#Please “√” as appropriate

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Section D: Financial Details of the Programme		
Estimated Income		
<u>Items</u>	<u>Details</u>	<u>Sub-total (HK\$)</u>
1. Subsidy from TWC		
2. External Sponsorship/Donation#	Name of Sponsor: _____ Type of Sponsorship: <input type="checkbox"/> Cash <input type="checkbox"/> Gifts <input type="checkbox"/> Others, please specify: _____	
3. Others (please specify)		
	Total Income:	
Estimated Expenditure#		
<u>Items</u>	<u>Details</u>	<u>Sub-total (HK\$)</u>
e.g. Flight ticket, Course Fee		
1. Package Fee <i>(Please state which kind of items will be included in the package fee)</i>		
2. Airfare - at Economy Class Fare		
3. Train, Boat or Border Bus – at Ordinary Class Fares		
4. Accommodation		
5. Travel Insurance		
6. Travelling Expenses	Total Expenditure:	
7. Other essential expenses, please specify:	Total Balance:	

Please give a detailed breakdown of the income and expenditure items & supporting proof for any source(s) of external sponsorship.

Section E: Additional Information
1. Self-recommendation Letter (required)
Please submit it along with the application form in PDF format.
2. Academic Performance
Applicant's latest CGPA: _____
3. Academic Distinctions, Scholarship and Prizes received in the past 3 years (if any)#
4. Non-academic Achievements in the past 3 years (if any)#

Please provide supporting proof

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Section F: Declaration

I, the undersigned, being the applicant above, declare that the information provided in and attached with this application form is accurate to the best of my knowledge. I understand and accept the requirements and conditions listed in the Application Guidelines for the Global Engagement Award.

Applicant

Signature

Name

Date

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Section G: Recommendation (For Official Use Only)

Shortlisted for interview

- Shortlisted
 Not shortlisted

Reasons: _____

Recommended by Officer-in-Charge

- Recommended
 Not recommended

Reasons: _____

Amount Recommended for Approval \$ _____

Date: _____

Signature by a responsible staff of SAO

Signature: _____

Post: _____

Name: _____

Date: _____

Section H: Endorsement by Head of Student Affairs

Endorse

Not Endorse

Comments:

Signature by Head of Student Affairs

Signature: _____

Post: _____

Name: _____

Date: _____

Section I: Approval by Vice President (Administration & Development)

Approve

Not Approve

Comments:

Signature by Vice President (Administration & Development) or Delegate

Signature: _____

Post: _____

Name: _____

Date: _____